

REGULATIONS OF THE POSTERS SESSION

MINIMALLY INVASIVE SURGERY CONGRESS

GENERAL INFORMATION

1. The Minimally Invasive Surgery Congress will be held on September 27-29, 2018 in Lublin.
2. The organizer of the Congress is the prof. dr hab. Feliks Skubiszewski Foundation for the Support of Surgery, ul. Stanisława Staszica 16, Lublin. The executive organizer of the Congress is Wydawnictwo Czelej Sp. z o.o. with registered office in Lublin at ul. Skrajna 12-14.
3. The official website of the Congress can be found at: www.kongreschmi.pl
4. The exhibition of posters will take place throughout the duration of the Congress.

SUBMISSION OF WORKS

1. The conditions for participation in the poster session are:
 - registration and payment for participation in the Congress
 - positive review of the submitted work summary.
2. Submitted works must be original works. The work can not be previously published or presented at any other scientific conferences.
3. The poster summary must be written in English in .doc file format. It should be sent by **31/05/2018** to the following e-mail address: **postery@kongreschmi.pl** please enter "Poster Session - summary" in the subject of the message.
4. The work application must contain the following information:
 - the title of work;
 - its authors;
 - e-mail of the presenting person;
 - institution (full name of the institution from that the author and each of the co-authors come, location, country);
 - determination of the thematic category of the submitted work
 - the content of the summary (broken down into introduction, case study, conclusions);
5. Please do not put figures, graphs or photos in the summary.
The content volume can not exceed 2 500 characters (including spaces).

6. The summary should be accompanied by a declaration of the following content: "The presented work is an independent elaboration of its author / authors".

7. Submission of the summary is tantamount to obtaining consent for the presentation of the work from all co-authors and the head of the unit from which the work originates.

8. Authors whose works will be positively reviewed by the Poster Session Committee and qualified for the presentation during the Congress will be notified by the organizers via e-mail, by **10/07/2018**.

DEADLINES

- The deadline for submitting works **expires on May 31, 2018**.
Works submitted after this date will not be accepted. Works sent by traditional mail or by fax will not be accepted.
- The evaluation of the summaries by reviewers will take place till **June 15, 2018**
- Notification of the authors about the acceptance or rejection of their works and the form of presentation **until July 10, 2018**
- Works qualified for the presentation at the Congress must be delivered till **September 17, 2018** to the ftp address indicated in the received notification of receipt of the work for the presentation, in accordance with the technical specification

SUBJECT CATEGORIES OF SUBMITTED WORKS

- Twenty-first century surgery challenges - possibilities and limitations
- Pathological obesity surgery
- Techniques and methods of endoscopic therapy in diseases of the esophagus
- Colorectal surgery - new methods and surgical techniques
- Minimally invasive surgery in organ tumors
- Complications in minimally invasive surgery
- Laparoscopy in emergency surgical conditions
- Operations using minimally invasive techniques: gastrointestinal tract, endocrinology surgery, chest, pelvis minor

EVALUATION OF WORKS

1. Evaluation of the work will be carried out by the Scientific Committee.

2. Criteria for evaluation:

- content, substantive value

- originality
- methodology
- mode of issue presentation

EXPOSITION OF POSTERS

1. Authors of the qualified works are obliged to prepare the poster in a multimedia form - image file (vertical orientation).

According to the following **technical specification**:

- File format: .jpg or .png
- Files must be provided in two resolutions: 3840x2160 pixels and 1920x1080 pixels

2. The exhibition of posters will take place throughout the duration of the conference on multimedia media (multimedia monitors).

POSTER SESSION

The dates of the poster sessions will be announced at a later date.

During the Poster Session, we expect the presence of poster authors.

COMPETITION

During the poster session there will be a poster contest held. Poster authors are asked to remain at their posters throughout the poster session, so that an exchange of views and discussion between the authors and participants of the conference is possible. We foresee prizes for the authors of the three best works.

The prizes will be handed out on Saturday at the end of the Conference.

INFORMATION

Providing data: name and surname, e-mail address, affiliation (workplace) is necessary to submit a work for the Poster Session. By submitting your participation in the Poster Session, you consent to the processing of personal data in accordance with the General Data Protection Regulation of 27 April 2016 (2016/679). Providing data is voluntary, but the lack of consent prevents you from applying. Each customer has the right to inspect their data, correcting, managing, stop processing and request their removal.